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Dear Candidate

Thank you for expressing an interest in the permanent post of **Catering Manager at Arthog Outdoor Education Centre, Near Dolgellau, Gwynedd, LL39 1BX.** This is a residential centre of 110+ beds across the estuary from Barmouth in Mid-Wales.

Arthog OEC is a friendly place to work and you would be joining a highly respected team delivering a much loved outdoor education residential experience for children, young people and their accompanying staff. Arthog has over 60 years of heritage and is strongly emerging from the period of Covid restrictions.

The Catering Manager is a key role at Arthog OEC, as catering is such an important part of our visitors’ experience and helps to make everyone feel they are at a home from homes. Thefull board menu needs to be healthy and tasty, and encourage children to eat well during their stay. The shared dining experience is valued and very much part of a high quality residential visit.

The Catering Manager works closely with the Centre Manager and is responsible for ensuring a safe, quality and efficient catering. The role is responsible for line management of a team which includes a Catering supervisor and Catering Assistants. There is a need to build work rotas around our visitors which will include some weekend and evening working as well as routine week day working. Other responsibilities include the provisions budget, kitchen and dining room.

Arthog OEC is under the ownership and management of Telford and Wrekin Council and the post comes with an excellent Local Government employee package. There is a full training package to support and develop all areas of the Catering Manager role.

General information about Arthog OEC can be found on our website: [Arthog Wales](http://www.telford.gov.uk/aoec/) and also in the job pack which will be emailed and posted to you. There are choices in how to make your application, through WM Jobs wesite, by email and by post. Please choose the one that suits you best.

If you would like an informal chat about the position and/or a recruitment pack, please contact me directly via email [jo.barnett@telford.gov.uk](mailto:jo.barnett@telford.gov.uk) or calling the centre 01341 250455.

We look forward to hearing from you.



Jo Barnett

Outdoor Education Service Manager

July 2022

Jo Barnett

Outdoor Education Group Manager­­­

Office: 01952 382057

Mobile: 07973 716547

Email: jo.barnett@telford.gov.uk