



Parks and open spaces

Bowring Park, Wellington.

Event Information

Event capacity:

- 5740 people
- Subject to event specific risk assessment

Facilities:

- Children's play area
- Cafe
- 2 small Car parks
- Pavilion with changing rooms
- Cricket pitch
- Outdoor gym equipment
- Tennis courts
- Bowling club

Access:

- Main gate off Haygate Rd, 4m wide with lockable double gate.
- Pavillion entrance off Herbert Avenue, 4m Swing gate (car park access only)
- Pedestrian gate off Holyhead rd adjacent to bus stop.
- Pedestrian gate to church yard

Things to consider:

- Noise issues for local residents (A full noise management plan will be required)
- Georgia Williams memorial bench at top of park -Consider protecting for large events.
- Traffic management due to restricted amount of parking
- Park must be reinstated post event at cost to organiser (a reinstatement bond may be required)
- Wellington town council must be consulted on all proposed events
- All event paperwork must be submitted **at least** 6 weeks prior to event

Licences:

- Telford & Wrekin council hold a premises licence (BTWPRM0559) and street trading consent (BTW/17/00670/STRT1) for their own events & to support local community events.
- Commercial events may be required to apply for their own licences.
- Sales of alcohol will require a Temporary Event Notice (TENs)
- Licensed activities 10am – 10pm

Enquiries: events@telford.gov.uk

EVENT CHARGES	Small Event Hire Fee	Large Event Hire Fee	Small Event Set Up Charge	Large Event Set Up Charge
COMMUNITY	£20	£50	N/A	N/A
FAIRS/CIRCUSES	£150	£200	£60	£100
COMMERCIAL	£300	£600	£120	£150

- An event application is purely provisional until a contract has been issued.
- When applying for an event you must allow a minimum of 6 weeks for Telford and Wrekin Council to process applications and review all documentation.
- In order for your documents to be processed in time to promote your events earlier submission is recommended.
- Telford and Wrekin Council will only give permission for events if they are satisfied that the event will be run safely and considerately.
- All required documents including: licenses, road closures, risk assessments and health and safety documents will need to be processed.
- Failure to comply with these conditions may result in your application being declined.

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- Total area of main open space = 17,579 m² (physical space far in excess of exit capacity)
- 3 x Areas of relative safety = Pavilion car park, Bowling club, Grass adj to Holyhead rd exit.
- 4 exits = Herbert ave, 4m. Holyhead rd, 4m. Haygate rd, 4m. Cemetary, 2m.
- Assuming events here would be deemed low risk.
- Recommended capacity would be 5,740 pax.