



Parks and open spaces

Hartshill Park, Oakengates

Event Information

Event capacity:

- 6000 people
- Subject to event specific risk assessment

Facilities:

- Children's play area
- Small Car park (14 spaces)
- Outdoor gym equipment
- Tennis courts
- Bowling club
- Football pitches
- Bandstand

Access:

- Vehicle access via car park off Hadley road. 4.5m wide. Locked bollards
- Hartshill Avenue (rear of garages), 3.2m wide, locked bollards.
- War memorial gates, 4m wide with lockable double gate. (No vehicle access)
- Pedestrian gate off Hartshill Road.

Things to consider:

- Noise issues for local residents
- 1 day events only (except funfairs & circuses)
- Miners memorial at top of bank
- Traffic management due to restricted amount of parking
- Park must be reinstated post event at cost to organiser (a reinstatement bond may be required)
- Oakengates town council must be consulted on all proposed events
- All event paperwork must be submitted **at least** 6 weeks prior to event

Licences:

- Telford & Wrekin council hold a premises licence (BTWPRM0555) for their own events & to support local community events
- Street trading consent is held by Oakengates town council.
- Commercial events may be required to apply for their own licences.
- Sales of alcohol will require a Temporary Event Notice (TENs)

Enquiries: events@telford.gov.uk

EVENT CHARGES	Small Event Hire Fee	Large Event Hire Fee	Small Event Set Up Charge	Large Event Set Up Charge
COMMUNITY	£20	£50	N/A	N/A
FAIRS/CIRCUSES	£150	£200	£60	£100
COMMERCIAL	£300	£600	£120	£150

- An event application is purely provisional until a contract has been issued.
- When applying for an event you must allow a minimum of 6 weeks for Telford and Wrekin Council to process applications and review all documentation.
- In order for your documents to be processed in time to promote your events earlier submission is recommended.
- Telford and Wrekin Council will only give permission for events if they are satisfied that the event will be run safely and considerately.
- All required documents including: licenses, road closures, risk assessments and health and safety documents will need to be processed.
- Failure to comply with these conditions may result in your application being declined.



- Main event area 6822 m²
- Areas of relative safety at play area & bandstand/car park area
- Exits/Escapes routes are all along the southern edge of the main event area
- No escape routes at all to the northern or western sides
- Park has 4 exits, exit capacity based on 1 being blocked by fire.
- Recommended capacity: 6000 pax