



Expression of Interest Requirements – Holiday Activities and Eat Well Fund

Please read the guidance document before submitting your Expression of Interest. Your Expression of Interest should include the following information;

Organisation

Name and type of organisation, where you are based and contact details (including telephone number and email address) of person submitting expression of interest

Project Summary

Please give a brief overview of your project ensuring that you include the following;

- The type of activities you will be delivering
- How you will incorporate a healthy meal or snack into your activity
- How you will incorporate 30 minutes of physical activity at each session
- Information about how you will reach the target group of CYP in receipt of FSM/low income
- Who will deliver the project
- Who else will support you to deliver the project e.g. volunteers, partner organisations, local businesses
- How your project links with any other holiday hunger provision in your area
- How your project links with other organisations or resources in your area such as local businesses
- When you will be holding your activities and the number of sessions and duration of sessions (you will need to cover multiple holidays for the period May half term 2020 to Easter 2023 inclusive)

Those that have previously received a Holiday Activities and Eat Well Fund Grant will also need to demonstrate:

- How you will continue to build on the success of previous delivery with a focus being on physical activity, healthy eating and increased uptake
- Demonstrate how you have used funding from previous years to become sustainable and reduce ongoing costs.

Project Beneficiaries

Please provide the estimated number of beneficiaries (per session/per holiday), the age group that you are targeting and whether or not this includes their families.

Please provide details of how you intend to reach your target recipients (children and young people in receipt of free school meals and families on low incomes)

Project Costs

Please give a breakdown of the total estimated costs of your project for each year of delivery.

Tell us how much funding you will require from this fund and any other sources of funding that you have secured.

Please provide a schedule (key dates) when you would require your grant payments.

Sustainability

Please provide details of how you intend to sustain the continuation of the project once this funding ceases.

Track Record of Project Delivery

Please provide details of who will lead on the delivery of the project and what experience they have of delivering similar projects in the past. Please confirm what policies and procedures that you have in place to ensure the safe and effective delivery of your project.

Partner Support

Please provide details of any support you require from the Council or other partners to enable you to deliver your project.