

TELFORD TOWN DEAL BOARD

TERMS OF REFERENCE

1. Membership

1.1. Members of the Board will be:

Member	Representative
Chair	Graham Wynn OBE
MP for Telford	Lucy Allan MP
MP for the Wrekin	Mark Pritchard MP
Leader, Telford & Wrekin Council	Cllr Shaun Davies
Telford & Wrekin Council Cabinet Member for Economy, Housing, Transport & Infrastructure	Cllr David Wright
Marches LEP	Mandy Thorn MBE
Homes England	Karl Tupling
University of Wolverhampton	Professor Nazira Karodia
Telford Business Board	Paul Hinkins
Midland Connect	Maria Machancoses
Telford College	Graham Guest
CCG	David Evans
Community/Voluntary Sector	Caro Hart
Zen Communications	Felicity Wingrove
Sovereign Centros	Guy Beaumont
OBSERVER	
BEIS Area Lead	Oliver Hindle
OFFICERS ATTENDING	
Chief Executive	David Sidaway
Executive Director, Housing, Communities & Customer Services	Angie Astley
Director – Housing, Employment & Infrastructure	Katherine Kynaston
Director of Prosperity & Investment	James Dunn
Communications Manager	Nigel Newman

- 1.2. Only members of the Board will have the right to attend. However, other individuals may be invited to any meeting as and when appropriate.
- 1.3. The composition and terms of reference of the Board will be reviewed by the Board 6 months from signature and subsequently to that, every 12 months.
- 1.4. Whilst serving an advisory function to the Lead Council – Telford & Wrekin Council – the Board will adhere to the Nolan Principles

- 1.5. If the Chair is not present at any of the meetings of the Board then the remaining members shall elect one of themselves to chair the meeting.
- 1.6. The Board will be quorate on the basis of 5 Members of the Board to include one representative of Telford & Wrekin Council, being present.

2.0 Support

- 2.1 An officer of the Council shall act as administrator for the Board.

3.0 Frequency of Meetings

- 3.1 The Board shall meet bi-monthly for approximately two hours. More frequent meetings shall be scheduled when appropriate.

4.0 Vision for the Borough

- 4.1 The following statements encapsulate the strategic aims and objectives for developing a Telford Town Investment Plan and Town Deal. They should be continually referred to and used as a reference points when considering strategic issues in relation to the delivery of the Town Deal Board.

- To unleash the full economic potential of Telford regionally and nationally addressing constraints on growth
- To create a vibrant and sustainable Town Centre
- To strengthen our Borough Towns as economic hubs for the wider economy
- To focus on levelling up ensuring actions are inclusive and raise aspirations for those that are most disadvantaged
- To regenerate our Estates promoting stronger communities ensuring their connectivity to economic opportunity
- To improve cultural, leisure and event facilities and create new homes and commercial opportunities that futureproof the economy
- To deliver high quality buildings and public realm which will transform the image of the Borough Towns and Telford Town Centre
- To attract inward investment and thereby create new jobs and sustain existing employment
- To create places where people want to work, live, visit and enjoy
- To maximise opportunities to address climate change in the growth and development of the Borough

5.0 Function

- To work collaboratively to
 - Develop and agree an evidenced based Town Investment Plan
 - Develop a clear programme of interventions
 - Coordinate resources and influence stakeholders
- To drive long term economic and productivity growth with a focus on regeneration, improved transport and digital connectivity, skills and culture
- To support the development of a strong evidence-base that sets out a clear understanding of the area, focussing on it assets, opportunities and challenges.

- To work together to define and support the development and delivery of a clear programme of interventions as part of the Investment Plan.
- To ensure the alignment of the Investment Plan with pre-existing, relevant strategy's including the LEP Strategic Economic Plan and Local Industrial Strategy and Government clean growth objectives, where possible.
- To provide insight from partners respective sector, specialism to support the development and implementation of the Investment Plan and Deal
- To contribute, as partners, through the alignment of respective strategy and investment priorities to support the development and implementation of the Investment Plan
- To support the effective engagement of stakeholders in the development of the Investment Plan
- To agree and accord with a communications protocol relating to Board decisions
- To champion Telford and lobby and use channels of influence to support the negotiation of a Deal for Telford
- To broker solutions
- To monitor the progress of projects against approved programmes and budgets.
- To monitor strategic risks

6.0 Approvals

Approved by the Board on.....2020

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 Graham Wynn OBE
 Chair