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| **Points to consider when completing a Pavement Licence Risk Assessment** |
| **Queue management access and exit*** Marshall/ security in place?
* Clear instructions/ floor markings?
* People allowed to congregate or loiter?
* 2 meter SD maintained/ encouraged?
* “Do not join the queue” signs when capacity is reached?
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| **Social Distancing*** 2 metres SD in place or 1 metre with mitigation
* Tables/chairs situated. Side to side /back to back
* Clear instructions/markings?
* Management of Toilets
* Management of customers at end of licenced time period, i.e. if the licensable period ends at 10PM, where do the customers go if the premises capacity has already been reached
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| **Cleaning measures*** Table/chairs
* Patio Heater
* Other hand contact points
* Chemical that will be used / contact times known
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| **Hand sanitiser/ wipes available?** |  |
| **Smoking arrangements** * Clear no signage
* 2m between smokers/ non smokers
* Ashtrays etc. not left in smoke-free seating areas
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| **Test and Trace arrangements**  |  |
| **Consider adjacent buildings (whether open or closed)*** Consider special conditions if a premises opens
 |  |
| **Slips, trips and falls*** Is the furniture adequately secure and level? No uneven levels on pavement.
* Any electrical cables are made secure?
* Any Awning stands weights marked?
* Patio Heaters? – Gas appliance checked?
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| **Electrical Appliances*** Any device(s) with a power rating greater than 3000 (3KW) Watts being powered off a 13 Amp plug
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| **Weather Conditions*** Have weather conditions been considered?
	+ Wet weather; note that “customers cannot seek shelter indoors unless social distancing can be maintained.”
	+ Windy conditions
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| **Annex A Inclusive Mobility considered?** * Impede the safe passage of vehicles, cyclists or pedestrians along the public highway;
* Prevent access to bus stops, taxi ranks or other premises frontages;
* Cover any signs or markings relevant to the highway;
* Obscure any signs, especially on or near junctions;
* Obscure the visibility of users of the highway on or near junctions;
* Prevent access to any service covers or apparatus;
* Be placed on or near to tactile paving and dropped kerbs;
* Be permanent fixtures or involve the excavation of, or the fixing of anything to, the highway, highway structures, or highway furniture which must be left entirely undisturbed.
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| **Litter control** |  |
| **Fire Risk*** Emergency exits free from obstruction?
* Storage of Furniture overnight, does it create a fire risk.
* Patio Heaters, 50% opening
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| **Drains*** Area does not interfere with highway drainage arrangements.
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| **Furniture*** Corresponds with the type of application made?
* Cleaning
* Permitted type? i.e.
	+ counters or stalls for selling or serving food or drink;
	+ tables, counters or shelves on which food or drink can be placed;
	+ chairs, benches or other forms of seating; and
	+ umbrellas, barriers, heaters and other articles used in connection with the outdoor consumption of food or drink.
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