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| **Points to consider when completing a Pavement Licence Risk Assessment** | |
| **Queue management access and exit**   * Marshall/ security in place? * Clear instructions/ floor markings? * People allowed to congregate or loiter? * 2 meter SD maintained/ encouraged? * “Do not join the queue” signs when capacity is reached? |  |
| **Social Distancing**   * 2 metres SD in place or 1 metre with mitigation * Tables/chairs situated. Side to side /back to back * Clear instructions/markings? * Management of Toilets * Management of customers at end of licenced time period, i.e. if the licensable period ends at 10PM, where do the customers go if the premises capacity has already been reached |  |
| **Cleaning measures**   * Table/chairs * Patio Heater * Other hand contact points * Chemical that will be used / contact times known |  |
| **Hand sanitiser/ wipes available?** |  |
| **Smoking arrangements**   * Clear no signage * 2m between smokers/ non smokers * Ashtrays etc. not left in smoke-free seating areas |  |
| **Test and Trace arrangements** |  |
| **Consider adjacent buildings (whether open or closed)**   * Consider special conditions if a premises opens |  |
| **Slips, trips and falls**   * Is the furniture adequately secure and level? No uneven levels on pavement. * Any electrical cables are made secure? * Any Awning stands weights marked? * Patio Heaters? – Gas appliance checked? |  |
| **Electrical Appliances**   * Any device(s) with a power rating greater than 3000 (3KW) Watts being powered off a 13 Amp plug |  |
| **Weather Conditions**   * Have weather conditions been considered?   + Wet weather; note that “customers cannot seek shelter indoors unless social distancing can be maintained.”   + Windy conditions |  |
| **Annex A Inclusive Mobility considered?**   * Impede the safe passage of vehicles, cyclists or pedestrians along the public highway; * Prevent access to bus stops, taxi ranks or other premises frontages; * Cover any signs or markings relevant to the highway; * Obscure any signs, especially on or near junctions; * Obscure the visibility of users of the highway on or near junctions; * Prevent access to any service covers or apparatus; * Be placed on or near to tactile paving and dropped kerbs; * Be permanent fixtures or involve the excavation of, or the fixing of anything to, the highway, highway structures, or highway furniture which must be left entirely undisturbed. |  |
| **Litter control** |  |
| **Fire Risk**   * Emergency exits free from obstruction? * Storage of Furniture overnight, does it create a fire risk. * Patio Heaters, 50% opening |  |
| **Drains**   * Area does not interfere with highway drainage arrangements. |  |
| **Furniture**   * Corresponds with the type of application made? * Cleaning * Permitted type? i.e.   + counters or stalls for selling or serving food or drink;   + tables, counters or shelves on which food or drink can be placed;   + chairs, benches or other forms of seating; and   + umbrellas, barriers, heaters and other articles used in connection with the outdoor consumption of food or drink. |  |