Personal Education Plan (PEP)KS3-4

This plan is designed to ensure that the key people responsible for my education are aware of, and fulfil, their roles.

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| --- | --- | --- | --- | --- |
| **Name** |  | | **Date of Birth** |  |
| **School (Address & telephone if out of Borough)** |  | | | |
| **UPN:** |  | | **Year Group** |  |
| **Date of**  **this meeting** |  | **Provisional Date**  **agreed for next PEP** |  | |

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| --- | --- | --- | --- |
| **Title** | **Name and e-mail address** | **Invited to meeting?** | **Attending**  **meeting?** |
| Designated Teacher |  |  |  |
| e-mail |
| Social Worker |  |  |  |
| e-mail |
| Carer/Key Worker |  |  |  |
| e-mail |
| Parents / Relatives |  |  |  |
| e-mail |
| Young person |  |  |  |
| IRO |  |  |  |
| e-mail |
| Other |  |  |  |
| e-mail |
| Virtual School Team: | **VSH: Michelle Salter** [Michelle.salter@telford.gov.uk](mailto:Michelle.salter@telford.gov.uk)  **Inclusion Mentor:** |  |  |

Section 1

How I think I am doing:MYPEP [KS3-4]

*This section of the plan should be completed by the pupil and relevant teacher/carer or social worker in advance of the PEP meeting. The questions should be used as prompts for a guided conversation between the YP and adult.*

**What I enjoy about school:**

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| --- |
|  |

**Things I’m good at:**

|  |
| --- |
|  |

**Activities I am involved in are:**

|  |
| --- |
| In school:  Out of school:  Do I spend more than 2 hours per week in organised out-of-school activities, such as sports clubs or music with others? **Yes/No** *(delete as appropriate)* |

**People who support and help me: What support do they provide? Why is it helpful?**

At school - Adults:

Pupils:

At home:

**If I had a problem or a worry at school I would talk to:**

**Other things I would like to do or become involved in:**

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| --- |
| In school:  Out of school: |

**Things I’d like help with to improve or get better at:**

|  |
| --- |
|  |

**My priorities now in school are**

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| --- |
| 1.  2.  3. |

**Things I want to consider when planning my future after I leave school at 16:**

|  |  |  |  |
| --- | --- | --- | --- |
| I think I will continue with my education | Yes | No | Not sure |
| I think I will look for employment / training | Yes | No | Not sure |
| Other thoughts about the kind of job I’d like or the type of course I would like to follow post 16. |  | | |

Progress at school

***Section 2***

*It is the responsibility of the designated teacher to ensure that this section of the plan is completed* ***prior*** *to the PEP meeting. Supporting documents can be attached e.g. School Report/IEP/Provision Map*

**Attendance**: Current % attendance:

For attendance below 95% what is the reason for this and how is it being addressed?

*Please attach school attendance report for period between PEP meetings*

**SEND status:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Prior Attainment | | | | | | |
| KS1 Reading | KS1 Writing | KS1 Phonics | KS1 Maths / Number | KS2 |  |  |
|  | |  | |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| ***Indicate the YPs attainment at the start of the KS (tick)*** | *Below Age Related Expectations (ARE)*  **Low Attainer** | *At ARE*  **Middle Attainer** | *Above ARE*  **High Attainer** |
|  |  |  |

**Progress judgement to be made and entered by education provider (see guidance)**

1. Outstanding
2. Good
3. Satisfactory Expected
4. Requires improvement
5. Poor

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Current Attainment and Targets [core]** | **Keystage** |  | **Year group** |  | |  | |
| **Current Attainment**  **(P scale / ARE / GCSE)** | | **End of Year target**  **(P Scale / ARE / GCSE)** | | **Progress** | |
| English (KS3/4) |  | |  | |  | |
| Maths (KS3/4) |  | |  | |  | |
| Science (KS3-4) |  | |  | |  | |

**Attainment in other curriculum areas**

|  |  |  |
| --- | --- | --- |
| **Subject** | **Current Attainment** | **End of year Target** |
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**Exclusions information**

Number/details of any fixed term exclusions in last 6 months

**Attitude to learning:** *provide additional insight into the areas of strength and weakness and flag potential issues that may affect learning. The narrative should build on the YP’s comments in section 1 giving details about* ***A2L*** *in individual subject and comments with regard to preferred learning styles.*

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**Relationships with others:** *How does the YP’s*engagement with others have a positive/negative impact on their school life.

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**Other achievements, including extra curricula involvement, work experience / alternative provision.**

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**Other issues or difficulties which impact on learning**

***Targets and Pupil Premium + Review***

***Section 2.1***

**Review the interventions / strategies that are currently in place for the YP that enable them to achieve their current targets and improve their overall educational performance**

***NB THE USE OF PPG+ FOR T&W CHILDREN IN CARE WILL BE MONITORED THROUGH THE PEP PROCESS.***

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| --- | --- | --- | --- | --- |
| 1 | **Previous PEP Target** |  | | *Intervention and costings?* |
| Long Term | Short Term |
| *Outcomes / Progress* |  | | |
| 2 | **Previous PEP Target** |  | | *Intervention and costings* |
| Long Term | Short Term |
| *Outcomes / Progress* |  | | |
| 3 | **Previous PEP Target** |  | | *Intervention and costings?* |
| Long term | Short Term |
| *Outcomes / Progress* |  | | |
| 4 | **Previous PEP Target** |  | | *Intervention and costings?* |
| Long Term | Short Term |
| *Outcomes / Progress* |  | | |
| 55  5 | **Previous PEP Target** |  | | *Intervention and costings?* |
| Long Term | Short Term |
| *Outcomes / Progress* |  | | |

***Future Planning***

***Section 3***

**New targets**

*These should take account of information in section 1 ‘How I think I’m doing’ and section 2 ‘Progress in school’*

*Targets should be specific, measurable, achievable, realistic and time related esp. regarding attainment.*

*Designated Teacher and Social Worker should agree on frequency of their separate review of these targets with the pupil* ***between*** *PEP meetings. Who in school will set* ***interim*** *targets if needed due to PEP targets being achieved early? Class teacher/subject teacher/Designated Teacher?*

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| --- | --- | --- | --- |
| **New PEP Target** | **Intervention / Strategy and approximate costings** | **What are the envisaged outcomes on the YP’s school performance? How will it be measured?** | **Who will monitor progress against the target?** |
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**Additional Planning for the future**

*For example transition between key stages, work experience, study support*

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| **What needs to be planned?** | **Action (including resources and PPG spend)** | **Lead** |
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**Other Comments**

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| Brief outline of the care plan:  Any other issues which may impact on learning (e.g. health or family contact):  How will carers support the agreed targets? |

Signed (Social worker):

Date:

Signed (Designated teacher):

Date:

*Please forward completed PEP to* [*virtualschool@telford.gov.uk*](mailto:virtualschool@telford.gov.uk) *for QA*