

## COVID-19-related pupil absence A quick reference guide for schools

What to do if	Action needed	Return to school when
<p><b>Child or staff member has the main COVID-19 symptoms:</b></p> <ul style="list-style-type: none"> <li>• High temperature – this means you feel hot to touch on your chest or back</li> <li>• A new, continuous cough – this means coughing a lot more than an hour, or 3 or more coughing episodes in 24 hours</li> <li>• A loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything</li> </ul>	<ul style="list-style-type: none"> <li>• Do not come to school</li> <li>• Self-isolate the whole household for 14 days</li> <li>• Get a test call 119 or click <a href="https://www.nhs.uk/ask-for-a-coronavirus-test">https://www.nhs.uk/ask-for-a-coronavirus-test</a></li> <li>• Inform the school immediately about the test result if positive <a href="https://www.telford.gov.uk/testandtrace">https://www.telford.gov.uk/testandtrace</a></li> </ul>	<p><b>If the test comes back negative</b></p> <p><i>*unless the child or staff member has been identified by Test &amp; Trace as a close contact of someone who has had a positive COVID-19 test (prior to their symptoms starting)</i></p>
<p><b>Child or staff member tests positive for COVID-19</b></p>	<ul style="list-style-type: none"> <li>• Do not come to school</li> <li>• Parent/member of staff informs school</li> <li>• Notify the HPH immediately <a href="https://www.telford.gov.uk/testandtrace">https://www.telford.gov.uk/testandtrace</a></li> <li>• Agree an earliest date for possible return – minimum of 10 <b>days from date of onset of symptoms</b></li> <li>• Self-isolate the whole household for 14 days</li> <li>• Agree remote learning for pupils</li> </ul>	<p><b>After 10 days isolation if they are well enough</b></p> <p>NB return to school even if they have a cough or loss of taste/smell as these symptoms can last for several weeks</p>
<p><b>Child or staff member tests negative for COVID-19</b></p>	<ul style="list-style-type: none"> <li>• Parent/member of staff informs school</li> <li>• Discuss when child or staff member can come back to school (same day/next day)</li> </ul>	<p><b>The test comes back negative</b></p> <p><i>*unless the child or staff member has been identified by Test &amp; Trace as a close contact of someone who has had a positive test</i></p>

# Telford & Wrekin Health Protection Hub

16<sup>th</sup> September 2020



What to do if	Action needed	Return to school when
<b>Child or staff member is ill with symptoms which are not the main symptoms of COVID-19</b>	<ul style="list-style-type: none"> <li>Follow usual school absence policy procedure – see symptom checker</li> </ul>	After 48 hours following the last bout of sickness/diarrhoea if this is the cause of absence
<b>Someone in child or staff member household has COVID-19 symptoms</b>	<ul style="list-style-type: none"> <li>Do not come to school</li> <li>Parent/member of staff informs school</li> <li>Self-isolate the whole household for 14 days</li> <li>Household member to get tested call 119 or click <a href="https://www.nhs.uk/ask-for-a-coronavirus-test">https://www.nhs.uk/ask-for-a-coronavirus-test</a></li> <li>Inform school immediately about test result</li> </ul>	The test comes back negative.
<b>Someone in child or staff member household tests positive for COVID-19</b>	<ul style="list-style-type: none"> <li>Do not come to school</li> <li>Parent/member of staff informs school</li> <li>Agree earliest date for return – minimum of 14 days</li> <li>Household informs NHS Test &amp; Trace</li> </ul>	The child/staff member has completed 14 days of self-isolation  <i>Unless the child/staff member develops symptoms and gets tested – see above for positive or negative results instructions</i>
<b>*NHS Test &amp; Trace or Telford &amp; Wrekin Council Health Protection Hub have identified my child as being in close contact someone with confirmed COVID-19</b>	<ul style="list-style-type: none"> <li>Do not come to school</li> <li>Parent/member of staff informs school</li> <li>Agree an earliest date for possible return – minimum of 14 days self-isolation</li> <li>If the child develops symptoms <a href="https://www.nhs.uk/ask-for-a-coronavirus-test">https://www.nhs.uk/ask-for-a-coronavirus-test</a></li> <li>If they subsequently have a:                             <ul style="list-style-type: none"> <li>negative test they still need to complete the 14 day isolation</li> <li>positive a new 10 isolation period needs to start</li> </ul> </li> </ul>	The child has completed 14 days of self-isolation.  <i>NB the self isolation should be 14 days even if the child subsequently develops symptoms and has a negative test result</i>  <i>If the child tests positive they can return when the new 10 isolation period finishes</i>

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What to do if	Action needed	Return to school when
<b>Child/member of staff has travelled and has to self-isolate as a period of quarantine</b>	<ul style="list-style-type: none"><li>• Do not take unauthorised leave in term time</li><li>• Consider quarantine requirements and government advice when booking travel/returning from a destination where quarantine is needed</li><li>• Agree an earliest date for possible return</li><li>• Minimum of 14 days from return date</li><li>• Self-isolate the whole household</li></ul>	The quarantine period of 14 days has been completed
<b>Children or members of staff receive medical advice that they must resume shielding</b>	<ul style="list-style-type: none"><li>• Do not come to school</li><li>• Parent/member of staff informs school</li><li>• Shield until you are informed that restrictions are lifted and shielding is paused again</li></ul>	School inform parents that restrictions have been lifted and children/staff can return to school
<b>A school bubble is closed due to a positive case COVID-19 or outbreak in school</b>	<ul style="list-style-type: none"><li>• Do not come to school</li><li>• Children supported at home with remote education provided by school</li><li>• Affected children and members of staff will need to isolate for 14 days</li></ul>	School will inform parents and members of staff when the bubble will be reopened