## **Escalation process** No school offer / not placed at FAP Issue a pre warning letter stating if no response within 7 calendar days we will escalate process through direction Place not offered Place offered Maintained schools Academy **Escalation process Escalation process** LA informs Academy & Trust of intention to request a LA informs the school & the governing body of the direction from the secretary of state intention to direct Governing body sets out reasons for Academy sets out School School place refusal in writing to the LA within 15 reasons for refusal in place agreed calendar days (7 days for CIC) writing to the LA within agreed Governing body could refer to the 15 calendar days (7 for schools adjudicator. CIC) Allocation **Escalation** Allocation Allocation Allocation School Request to ESFA for process to AD1 AD1 AD1 AD1 Direction the Direction returned returned returned Adjudicator Returned