

attendancesupportteam@telford.gov.uk

Parent
Address
Address
Address
Postcode

/TelfordWrekin

/TelfordWrekin

+44 (0)1952 385220

Contact: AST

Our Ref: AST/C
WARNING NOTICE

Date: [Date]

Dear Parent

Name of Pupil: (Pupil)
Date of Birth: [DOB]
School: (School)

I have been informed by (School) that (Pupil's) is not currently participating in remote learning. The Department for Education has made it very clear that during the period of lockdown although schools are not open to all pupils in the usual way, to prevent the risk of transmission of Covid19, pupils must continue with their schooling at home through a remote learning offer provided by the school.

We understand this is a very difficult time for both pupils and parents but if pupils do not continue with their schooling at home they may fall behind their peers and it will be detrimental to their progress and extremely difficult for them to catch up on missed learning.

Please can I ask you to contact the school as a matter of urgency to discuss the remote learning available to your child. If the school offer remote learning and your child does not have access to a computer or connection to the internet the school may be able to offer help with this, or alternatively offer additional support to pupils and parents. It is vital that you contact the school who may be able to assist you.

I will request that the school continue to keep me informed of (pupil's) progress, I hope it will not be necessary to write to you again and wish you well for the future.

Yours sincerely

Mrs K Burford
Attendance Support Team