

Deletions from the Register

These notes are designed to offer schools practical and clear advice regarding circumstances when a child can be removed from a school roll. Please also see Annex A in the '*Children Missing Education*' Statutory guidance September 2016

Reason to Delete	What Grounds
The school is replaced by another on a School Attendance Order.	1
The child has reached the end of their compulsory schooling (end of yr 11)	11
The pupil has transferred to another local school	2
The pupil has moved out of area so can no longer attend the school	5
The parent has applied to Electively Home educate (EHE)	4
The pupil has failed to return to school within 10 days of the agreed Leave in term time	6
The pupil is not medically fit to attend school and will not return before the end of yr 11	7
Continuously absent for 20 school days or more (and it was unauthorised absence, the pupil is not ill, reasonable enquiries have been made to find the pupil)	8
Pupil is in custody and will not return to school before the end of yr 11	9
Pupil has died	10
Pupil has been permanently excluded	13
Pupil who attends the attached school nursery then does not transfer into Reception class	14
For a boarding school pupil and there are unpaid boarding fees	15