

Frequently asked questions regarding Modified Timetables (MTTs)

Q. When would a MTT be needed?

- If school is not offering full time provision in line with the school day for a pupil.

Q. How long should a child be subject to a MTT?

- The MTT is a short term intervention, a review date and end date should be determined at the start but it should not be for longer than a half term unless there are very exceptional circumstances. These are usually medical.

Q. Do the school need to complete a MTT if a child does every morning session at school and every afternoon at an LA PRU?

- No – the child will be receiving full time provision.

Q. Do the school need to complete a MTT if a child does every morning session at an alternative provision but does not attend school?

- Yes - this circumstance would need a MTT as the child only has part time provision, if the child attended school in the afternoon s/he would not need a MTT.

Q. What happens if the parent does not consent to a MTT?

- Then the MTT cannot be submitted – it has to be in full agreement with parent(s) and they have to sign consent that they take responsibility for the child during the school hours that the child is not due to attend school.

Q. What if the child has estranged parents – do both need to agree to a MTT

- Yes, whichever parent has responsibility for ensuring the child's attendance must sign the MTT, this may be one or both parents.

Q. What if the child has a medical condition and is able to attend more – or less time than the MTT states?

- The MTT should reflect that a 'fluid' timetable is necessary and as long as all parties are in agreement, the child should be able to stay longer if they are able, or leave earlier if necessary. The most important thing is the best outcome for the child.

Q. What if the child is in receipt of free school meals?

- The expectation would be that any arrangement is not to the detriment of the child so the free school meal should always be available.

Q. How will attendance be recorded if the child is on a MTT?

- The absence will be authorised as 'C code' for any session that the child should not attend.

