



## Property Information Form

### Property and tenancy information

Address of property:	
HMO?	Yes/No
Number of bedrooms:	
Number of bathrooms/shower rooms:	
Number of kitchens:	
Any other rooms?	
Windows:	Single/Double glazed

Landlord name:	
Landlord contact number:	
Landlord email address:	
Emergency contact if landlord unavailable:	
Tenant(s) name(s):	
Tenant(s) contact number(s)	
Tenant(s) email address(es)	

Tenancy duration:	
Deposit paid and receipt given?	Yes/No
Deposit protection scheme used?	
'How to rent' book given to tenant?	Yes/No
Amount of rent payable?	
Date rent payable:	
Utilities included?	Yes/No

Total number of occupants including new tenant(s):	
Ages of occupants including new tenant(s):	



### **Property Inventory**

List of furniture provided with the tenancy:

<b><u>Furniture</u></b>	<b><u>Condition at the start of tenancy</u></b>

### **Damp and mould**

Signs of damp and mould can include:

- Tide lines, yellow and brown stains on walls.
- Discoloured paint and wallpaper on walls.
- Excessive moisture and condensation in the property.
- Noticeable damp smell.
- Mould on ceilings, walls, around windows and floors.

<b><u>Room</u></b>	<b><u>Signs of damp and mould</u></b>

Landlord agreed to resolve and date given?	
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### **Disrepair**

Properties should be in a satisfactory condition and free from any hazards.

Please note down any concerns to be rectified.

<b><u>Room</u></b>	<b><u>Signs of disrepair</u></b>

Landlord agreed to resolve and date given?	
Repairs procedure explained to tenant?	Yes/No

### **Property Safety and EPC**

<b><u>Gas</u></b>	
Last Inspection Date:	
Certificate provided?	Yes/No
Defects Identified:	

<b><u>Electricity</u></b>	
Last Inspection Date:	
Certificate provided?	Yes/No
Defects Identified:	

<b><u>Heating</u></b>	
Type of heating system:	
Heating service record available?	Yes/No



<b><u>Fire Safety</u></b>	
Smoke alarms fitted?	Yes/No – Please state which rooms:
Type of smoke alarms:	Mains powered/Battery operated
Carbon monoxide detector fitted?	Yes/No – Please state location:
Do furnishings have safety label?	Yes/No
If the property is a HMO, are there fire doors in the property?	Yes/No – Please state locations:

<b><u>Energy Performance Certificate</u></b>	
Energy rating:	
Certificate provided?	Yes/No
Valid until?	

**Declaration:**

**We agree that all information stated in this document is correct and accurate at the start of the tenancy agreement.**

Landlord Name:	
Signature:	
Date:	

Tenant(s) Name(s)	
Signature:	
Date:	