Summer 2023 School Census

Thursday 18th May 2023

Preparing for the school census

(All school types including PRUs and all software systems)

> Full census guidance is available from the DfE website at the following link:
> Complete the school census - Guidance - GOV.UK (www.gov.uk)
> https://www.gov.uk/guidance/complete-the-school-census/census-dates

Census dates are as follows:

Third Thursday in May	18th May 2023
First Thursday in October	5th October 2023
Third Thursday in January	18th January 2024

Where possible remember to offer popular lunch options on Census day!

Changes for 2022 to 2023

No New Data items for Summer 2023

Changes for Autumn 2023:
New Data Item – Sex to replace Gender – Gender will no longer be collected – more information on options to record will be sent out nearer the time.

New Data Items - Spring 2023
Young carer indicator
This data item records whether the pupil has been identified as a young carer and by whom.
The first collection of this data will be in the spring 2023 census and is a statutory requirement.
See the young carer indicator section for full details.

School time
This optional data item records for each school, the total compulsory time pupils spend in school, in a typical 5 day week.
For all schools except nursery.
The first collection of this data will be in the spring 2023 census.
See the school time section for full details.

Alternative provision company number
This data item records the Company House company number, where applicable, of the establishment within which the pupil has taken up an alternative provision placement.
The first collection of this data will be in the spring 2023 census and is mandatory.
See the alternative provision placement setting type section for full details.

Alternative provision placement postcode
This data item records the postcode, where applicable, of the establishment within which the pupil has taken up an alternative provision placement.
The first collection of this data will be in the spring 2023 census and is mandatory.
See the alternative provision placement setting type section for full details.

Existing data items
Post looked after arrangements (PLAA) codeset – Autumn 2022
From autumn 2022, we have extended the codeset, to include 'O - ceased to be looked after through adopted from state care outside of England and Wales'.
See the codes for post looked after arrangements.

Alternative provision (AP) placement modules – Spring 2023
From spring 2023, the AP modules will become mandatory.
See the alternative provision placement section for full details.

Learner funding and monitoring (FAM)
From the start of the 2022 to 2023 academic year, code '01' will include all aspects of the National Tutoring Programme (NTP), rather than just school-led tutoring. Therefore, the description has been updated to reflect this.
In addition, the description and eligible pupils for code '22' have also been updated following the return to business as usual for repeating part or full year of post 16 students.

See the learner funding and monitoring (FAM) section for full details.

Deleted data items - From Spring 2023
Sessions coronavirus
From spring 2023, this data item will no longer be collected. Regulations for the category 'Not attending in circumstances related to coronavirus (COVID-19)' are only in place until the end of the 2021 to 2022 academic year.

Attendance code 'X'
From spring 2023, this code will no longer be applicable for pupils aged 5 to 15. Regulations for the category 'Not attending in circumstances related to coronavirus (COVID-19)' are only in place until the end of the 2021 to 2022 academic year.

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Pupil data
Data will be collected for **all pupils on roll** (excluding guests) and **leavers** with attendance or exclusions data.

Class Information (Complete the school census - Data items 2022 to 2023 - Guidance - GOV.UK (www.gov.uk)
You only need to send us this data in the spring census.

Exclusion data will be collected for the previous 2 terms.
Fixed Term exclusions will now be known as Suspensions

Summer 2023	All suspensions and permanent exclusions with start dates between 2022-08-01 and 2023-04-09 (Easter Sunday)

Attendance data will be collected for previous term for pupils of statutory school age and Reception pupils.

Summer 2023	Spring term 2022 to 2023 data is collected from 2023-01-01 to Easter Sunday 2023-04-09

Universal Infant Free School Meals (Primary schools only)
Schools with infant pupils should record which infant pupils took a Free School Meal **on the day of the census**.
You should **include** pupils who are eligible for FSM on the basis of financial circumstances.

==Remember that the final allocation of Universal Infant FSM funding will be based on your census return.==
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30-hour code indicator
Working parents can apply for a **30-hour code** to claim an additional 15 hours of extended childcare. Parents will receive an individual code for each eligible pupil - this code **must be confirmed** as valid by the Local Authority.

Recording Funded hours for Reception aged pupils in a Nursery class
- Children aged 3 or 4 in Nursery classes will continue to be eligible for 15 hours free entitlement.
- A subset of 2 year olds will be eligible for 15 hours free entitlement.
- Reception aged children in nursery classes will be eligible for 25 hours, **unless** they qualify for Extended childcare (i.e. they have a 30 hour code), in which case you should record a maximum of **15 hours Funded Hours** and a maximum of **15 hours** Extended Childcare, making a maximum of 30 hours.

Date of Birth range (Summer 2023 census)	Maximum Free Entitlement (Funded Hours)
2 and 3 year olds born between 2018-09-01 and 2021-03-31 (inclusive) - all relevant schools and year groups	15 hours
4 year olds born between 2018-04-01 and 2018-08-31 (inclusive) for pupils in national curriculum year groups 'E1', 'E2', 'N1' and 'N2' only	15 hours

Funded hours are recorded to two decimal places

Funded hours and Hours at Settings should now be recorded with the exact number of minutes, converted to two decimal places, e.g. 7¼ hours should be recorded as **7.25** (previously this was reported with one decimal place). You will find a calculator to convert minutes to decimals in Section 8 of the DFE guidance.

Extended childcare for nursery pupils

Pupils aged 3 and 4 on 31st August who are in a nursery class with **working parents** who hold a valid **30-hour code** will qualify for an additional 15 hours, i.e. up to a maximum of 30 hours altogether.

Where a child is in receipt of extended funded entitlement hours, the maximum funded entitlement hours allowable is 15 hours. The extended funded entitlement hours field must not include any funded entitlement hours.

Disability Access Fund (DAF) indicator

Schools will qualify for this funding for each pupil in a **nursery class** aged 3 or 4 who is in receipt of **Disability Living Allowance** (DLA) *and* receives **free Early Education.**

Summer 2023	3-year-olds born between 2018-09-01 and 2020-03-31 (inclusive) all relevant schools and year groups
Summer 2023	4-year-olds born between 2018-04-01 and 2018-08-31 (inclusive) for pupils in national curriculum year groups E1, E2, N1 and N2 only

Pupil Premium

Pupil Premium figures for 2022/23 will be based on your Autumn (October) census

Remember that every School Census contributes to your **Pupil Premium Funding.** Therefore, it is essential that your data is accurate in these areas.

The following data items form your Pupil Premium funding. Most data comes from your School Census return, except information for looked after children pupil premium, which is taken from an Looked after Children data collection, that is undertaken in March by the LA.

Disadvantaged pupils	Pupil Premium for 2022/2023 per pupil
Pupils who are eligible for free school meals, or have been eligible in the past 6 years (including eligible children of families with no recourse to public funds)	£1,385
Pupils in years 7 to 11 recorded as Ever 6 FSM as well as eligible NRPF pupils in these year groups	£985
Pupils who have been adopted from care or have left care	£2,410
Children who are looked after by the local authority	£2,410
Children in nursery who receive child disability living allowance and who are in receipt of free early education.	£800
Service children	**Pupil Premium per pupil**
Pupils in Year Groups R to 11 recorded as Ever 6 Service Child FSM (i.e. with a parent in the Services at any period in the last 6 years) or in receipt of a child pension from the Ministry of Defence.	£320

Missing UPNs can be found from GIAP (get information about pupils) which is accessible via DfE Sign-on:
DfE Sign-in (education.gov.uk)

The familiarisation blade in COLLECT is now open and will close at 4pm on 12/05/2023.
If you would like your dry run census data uploading for testing please send it to:
School_Organisation@telford.gov.uk

Need help or advice?

For help with your school software:
Please log a call from your desktop via **Supportworks SelfService** (http://ictselfservice/)

For advice on interpreting the DFE guidance:
Please contact: **Eileen Finnigan** on 88136 or by email at: School_Organisation@telford.gov.uk

For questions on how your school is funded for particular data items:
Please contact your Education Finance Officer.

For advice on Special Needs provision:
Please contact the SEND team on 85399.

For advice on Childcare Funding:
Please contact Stacy Picken, Childcare Funding Consultant on 85423 or by e-mail at **stacy.picken@telford.gov.uk**.

Academies should refer all queries to the DFE.