



# Short Breaks Overnight Respite Unit

## Expression of Interest

Providers are invited to submit an expression of interest (EoI) in tendering for a contract to operate a 2 bed overnight respite service for eligible children with disabilities, on behalf of Telford & Wrekin Council. This EoI will support The Council in understanding the provider perspective and readiness.

### Background

The Local Authority is required to provide a range of services to support children with disabilities and their families, as detailed within our [Short Breaks Service Statement](#). The LA strategy is to commission a range of high quality overnight respite options that is sustainable, diverse and of high quality.

As part of this, The Council aims to contract with a provider to deliver an Ofsted registered 2 bed respite unit. The provider will partner with The Council's Children with Disabilities team to ensure the service meets planned need, individual outcomes are met, and optimum use of the facility is achieved.

Please complete the form and return to: [Samantha.ives@telford.gov.uk](mailto:Samantha.ives@telford.gov.uk) by Friday 2<sup>nd</sup> February. All information will be treated as commercial in confidence.

If you wish to submit any other documents with your Expression of Interest please ensure that these are listed at the end of this form.

Name of organisation(s) / relevant body(ies):	
Main contact name and address: (including email address). <i>Please note that all correspondence relating to the Expression of Interest will be sent to this contact.</i>	
Please provide an overview of the organisation.	
Please set out your proposed model of delivering 2 Short Breaks overnight respite beds. Please include details such as venue/building details, location, staffing structure. Please include details of your readiness to deliver, including Ofsted registration.	
Would you be interested in renting a Local Authority unit to deliver the service?	
Please set out your proposed charges, to include: bed per night price, per weekend, additional staff costs.	



Please detail your readiness regarding the Registered Manager role.
Would you include transport to/from home/school?
How would you use the venue whilst it is unoccupied?
What, do you foresee are the main issues and difficulties with delivering the service?
Please detail any information, support, assistance you would like from The Council regarding this service delivery.
Please note here any attachments which are included with this form:

I confirm that the information contained within this form and any appendices are a true and accurate representation of the organisations submitting this Expression of Interest.

**Signed:**

**Position:**

**Date:**

Please return the form to: [Samantha.ives@telford.gov.uk](mailto:Samantha.ives@telford.gov.uk) by **Friday 2<sup>nd</sup> February.**

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