**Privacy Notice under the Data Protection Act (General Data Protection Regulations from 26th May 2018)**

Telford & Wrekin Council are collecting Personal Identifiable Information to enable us to provide you with support through Fair Access Panel process. We need to collect this information in order to ensure that the most appropriate educational placement is identified and/or the most appropriate support is identified for your child. This information is being processed under DPA – Schedule 2 (2a) (GDPR 2018 -Article 6 (1)A).

A formal copy of the Fair Access Panel feedback form can be requested and provided via the school. Members of the Fair Access Panel may need to update on the progress of your child’s education, by signing this form, you understand and consent to these updates taking place.

If there are any changes in your circumstances such as provision or family circumstances, the Fair Access Panel will require a new signature from parents/carers.

Telford & Wrekin Council will not share any Personal Identifiable Information collected with external organisations unless required to do so by law. However, this information with be shared within Telford & Wrekin Council and partners agencies (Department of Education, NHS, Schools, and Early Years providers) solely for the purpose of providing you with an educational place or educational support.   For further details on the council’s privacy arrangements please view the privacy page on the council’s [website page](http://www.telford.gov.uk/terms).

**IN THE EVENT OF NEEDING TO CONSIDER ANOTHER EDUCATIONAL SETTING, MY / OUR PREFERENCES FOR ALTERNATIVE SCHOOLS ARE:**

1. ………………………………………………………………………….

2. ……………………………………………………………………….…

3. …………………………………………………………………….……

If you apply for a school, which is some distance from your home address, the transport arrangements will normally be the family’s responsibility.

**Parental views/comments**

**Child’s Name: …………………………………………………………………………………………………………..**

**Previous School: ……………………………………………………………………………………………………**

**Signed: ……………………………………………………………………………….………………Parent / Carer Date: ……………………………………..**