



-  waste@telford.gov.uk
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-  01952 384384

Date: : Your Ref: Online clinical collection request

Dear resident

Regarding your recent request regarding clinical waste needs, to review your request we require some information on the type of waste that requires collection. Please note we do not collect sharps/syringes, you will need to speak to your healthcare provider to confirm where they can be taken.

Authorisation for Clinical Waste Collection at home

Telford & Wrekin Council has a duty to protect the Health and Safety of its staff as well as that of its Contractors. To do this we require information on the nature of the wastes to be collected that result from health care provided in the home.

As a producer for waste you also have a Duty of Care under section 34 (2A) of the Environmental Protection Act 1990 to ensure that your waste is transferred to an authorised person. Telford & Wrekin Council and its chosen service provider are authorised. If a householder produces hazardous clinical waste and places it into the normal domestic waste stream then that householder will be in breach of their duty of care.

To receive a Council clinical waste collection you (the householder) must consent to accept storage of the clinical waste, safely, in the sacks provided in-between our collections.

Sections B and C (Overleaf) must be completed by a clinical professional (GP, Health Visitor etc) to enable your request to be processed. Any incorrectly completed forms will be returned. It is the responsibility of the customer/healthcare professional to ensure information is completed and the collection service can not be undertaken until the form is returned. Telford & Wrekin Council can not accept responsibility for any charges incurred in this process.

It is important that Telford & Wrekin Council is advised as soon as possible if there are any changes to the type of waste being produced.

Please contact us to advise of any changes, including cancellation of the service. The information that has been provided will be reviewed periodically.

All information provided will be handled by Telford & Wrekin Council in accordance with the Data Protection Act 1998.

Yours sincerely

Recycling and Waste Team (waste@telford.gov.uk)



Clinical Waste Collection Form

Please complete contact name and details below for resident who requires a clinical collection

Name	
Address	
Email	
Telephone	

Telford & Wrekin Council has a duty to protect the Health and Safety of its staff as well as that of its Contractors. To do this we require information on the nature of the wastes to be collected that result from health care provided in the home.

The person who produces the waste also has a Duty of Care under section 34 (2A) of the Environmental Protection Act 1990 to ensure that the waste produced is transferred to an authorised person.

Telford & Wrekin Council and its chosen service provider are authorised. If a householder produces hazardous clinical waste and places it into the normal domestic waste stream then that householder will be in breach of their duty of care.

To receive a Council clinical waste collection the householder must consent to accept storage of the clinical waste, safely, in the sacks provided in-between our collections.

Sections B and C (Overleaf) must be completed by a clinical professional

(GP, Health Visitor etc) to enable your request to be processed. Any incorrectly completed forms will be returned. It is the responsibility of the customer/healthcare professional to ensure information is completed and the collection service can not be undertaken until the form is returned. Telford & Wrekin Council can not accept responsibility for any charges incurred in this process.

It is important that Telford & Wrekin Council is advised as soon as possible if there are any changes to the type of waste being produced.

Please contact us to advise of any changes, including cancellation of the service.

Privacy Notice under the General Data Protection Regulations

Telford & Wrekin Councils Highways & Neighbourhood Services are collecting your personal data for the purpose of dealing with your recent enquiry/service request under Article 6(b) of the General Data Protection Regulations. The council may need to securely share relevant elements of your data with one of our contractors solely in order for them to deal with your enquiry on our behalf.

For further details on the council's privacy notice please view the privacy page on the council's [website page](#).

Clinical Waste Collection Form

Sections below must be completed by a clinical professional (GP, Health Visitor etc) to enable the collection service to take place.

Section B

GP/Healthcare professional Name.....

Practise/ Organisation

Contact details.....

**Please tick the box to confirm which of the following categories of waste are being produced
Please note we do not collect sharps/needles**

Clinical Collection?

This is where wastes produced are **clinical**:-

For example materials where a risk assessment has deemed they are infectious materials/contaminated with Cytostatic and Cytotoxic medicine or Hazardous chemicals arising from Healthcare etc?

Non Clinical collection?

This waste is suitable for putting in the residual bin.

e.g. Stoma bags, continence pads, non infectious dressings etc. (However where a large amount of such waste is produced T&WC may consider providing a separate collection.

Any further information?

Section C – Healthcare provider details

Signature.....

Print Name Designation

.....

Contact Details.....

Date

Form to be returned by:-Email – Waste@telford.gov.uk Post FREEPOST RTKJ – KGJA- ASZU, Kate Owen, Waste Team, Telford & Wrekin Council, Darby House, Lawn Central, Telford TF3 4JA