



Pre-Application Planning Charges

Enquiry Type	Costs £	What is provided	Response time (working days)*	Additional costs £**	
Listed building consent (see overleaf for details)	0	Advice Only	15 days	30	Cost is per officer/specialist per site visit/meeting
Householder – Permitted development confirmation	50	Written advice	10 days	N/A	N/A
Householder – assessment	50	Written advice	15 days	30	Cost is per officer/specialist per site visit/meeting
Adverts	50	Written advice	15 days	30	Cost is per officer/specialist per site visit/meeting
Agricultural buildings up to 540sqm***	75	Written advice	15 days	30	Cost is per officer/specialist per site visit/meeting
Change of use to garden / Works outside of residential curtilage / Business run from home	100	Written Advice	15 days	30	Cost is per officer/specialist per site visit/meeting
Non-Residential PD / Non-residential minor works up to 40sqm	150	Written advice	15 days	30	Cost is per officer/specialist per site visit/meeting
Change Of Use / Telecommunications	150	Written Advice	Individual timetable	30	Cost is per officer/specialist per site visit/meeting
Minor residential including conversion 1-4 units	250 350	Written advice Pre-Application Workshop and written advice	Individual timetable	75	Cost is per officer/specialist per site visit/meeting
Minor Residential including conversion 5-9 units / Non-residential 41 - 999sqm gross floor area	350 450	Written advice Pre-Application Workshop and written advice	Individual timetable	75	Cost is per officer/specialist per site visit/meeting
Residential including conversion 10-49 units / Non-residential 1000 - 4,999sqm gross floor area	750 1000	Written advice Pre-Application Workshop and written advice	Individual timetable	300	Subsequent meeting and written advice
Residential including conversion 50-199 units / Non-residential 5000-9,999sqm gross floor area	1250	Pre-Application Workshop and written advice	Individual timetable	350	Subsequent meeting and written advice
Strategic major. Residential including conversion 200+ units / Non-residential more than 10,000sqm gross floor area	1750	Pre-Application Workshop and written advice	Individual timetable	550	Subsequent meeting and written advice

Exceptions:

Parish Councils, Community groups, charitable organisations, Housing Association – 50% fee;
Household extension associated with a disability, Tree Preservation Orders, Trees in Conservation Areas – Fee waived

* Normal Response time, unless complex and tailored time table provided.

** Site visit to be agreed by Planning Officer before additional cost is paid.

*** Agricultural buildings larger than 540sqm will be charged as per floor areas in other categories.

What are the benefits of pre-application advice?

Pre-application advice can help speed up the planning process as any potential problems can be highlighted before you submit an application. The benefit of pre-application advice allows you to:

- Understand how policies and guidance will be applied to development that is specific to your proposal
- Understand what is required to support the application, identifying specialist input at an early stage
- Potentially reduce the time it takes to determine an application
- Indicate proposals which are unacceptable, saving time and money in pursuing a formal application.
- Provides written confirmation if your proposal falls under permitted development

Listed Building Consent advice:

- Providing confirmation whether Listed Building Consent is required alongside any further planning application.
- Highlights comments made by the Built Heritage Conservation Team regarding the proposal
- For like for like repairs / renovations / works to a listed building only. Any alterations or alternative materials to those existing will require the appropriate pre-application form and fee, and listed building consent advice will be given alongside the written pre-application advice.

For more information regarding Pre application, to apply online or download a form please visit www.telford.gov.uk/pre-application or contact our customer services team on 01952 380380.