Volunteering Role Description

Volunteer role: (title)	
Volunteer responsibilities: (What are the main tasks that the volunteer will be required to carry out?)	
Time commitment: (please state the overall time commitment, along with details of days/hours to be covered, if known)	
Location: (please state where the volunteer will be based)	
Does this role require a DBS?	
Skills required: (for example, communication, customer care, good keyboard skills etc.)	
Benefits: (for the volunteer – what can they get out of this opportunity?)	
Supervision: (who will the volunteer report to? Will they be responsible for any other members of staff, i.e. Team Leader role?)	
Training: (will the volunteer be required to attend any training beforehand? Please provide details)	
Evaluation: (how will the volunteers experience be monitored and evaluated?	
Contact: (who to contact for more information/send application to)	