

# Group Supervision Guidelines

## Agenda

Once your group of volunteers are together provide an agenda, but ask them if it's right and what they want to discuss.

A suggested first agenda would be:

## Welcome and introductions

**Ice breaker** – this could be as simple as 'Tell us something about yourself'

## Setting the ground rules

Facilitate a group discussion around these suggested 'rules'

- Confidentiality
- Respect each other's views
- Allow each person to speak
- Feeling comfortable to discuss any issues

## What do we want from our supervision?

- Discussion around previous experiences
- Decide what was good, what was not so good

## Agree a format for future sessions:

- Frequency of sessions
- Length of session
- Minimum commitment from volunteer
- Where it will be held
- How it will be recorded
- Who will facilitate
- Standard agenda format

## How are we doing so far?

- Open discussion on what is currently working well and not so well.
- Agree any actions required.