

Telford & Wrekin Safeguarding Adults Strategy Discussion/meeting Agenda SA6 Form

- **Name of Adult at Risk**
- **Participants including attendees and apologies**
- **Confidentiality statement**

Information disclosed at this meeting may need to be shared as part of a legal process or for supervision purposes. These decisions may have to be made outside the meeting. Other than that, information should not be shared with any other person/organisation unless it is fully discussed and identified as an action point later in the meeting. All information should be shared in line with the Information Sharing Protocols

- **Type of abuse suspected and brief details of allegation**

Refer to alert/referral form and information however if further information is gathered consider adding additional categories of abuse or amend original allegation

INFORMATION GATHERED AND SHARED:

- **Clarify immediate risk that the adult at risk faces and detail any actions taken to date:**
- **Potential criminal offence:**
- **Clarify immediate risk to others and detail any actions already taken:**
- **Does the adult at risk consent to participate in the investigation?**
- **Details of any known mental capacity issues**

This should include consideration of the adult at risk decision making capabilities and contribution to investigation

- **If known Adult at risk's view of the concerns**
- **If known carers/family/others view of the concerns**
- **If known any cultural , communication, religious, gender and sexuality factors**

INFORMATION TO BE GATHERED AND SHARED:

Include who, dates, details and timescales

- **Investigation plan:**
- **Plan for the interview with adult at risk**
- **Plan for the interview with alleged person/s causing harm**
- **Details of other evidence gathering/actions required**
- **What information needs to be fed back to adult at risk of harm?**
- **What information needs to be fed back to family and/or carers?**
- **What information needs to be fed back to providers and referrers?**

RISK OF HARM AND PROTECTION PLAN

Include who, dates, details and timescales

- **Current risk of harm to Adult/s at risk:**
- **Potential risk of harm to other Adult/s at risk:**
- **Adult Protection Plan**