

 Telford & Wrekin COUNCIL		Risk Assessment of (task/ area) SNOW WARDENS Service Area: Coopratve Council Delivery Team Service delivery unit/ School: Community Services.				Carried out by: Hannah Lister		
Date: 5/11/2020		Review date: ongoing		Specialist assessment needed**:				
What are the hazards?	Who might be harmed and how?	What are we already doing?	Risk rating* L,M or H	What further action is necessary?	By whom?	By when?	Done	
Coronavirus infection Transmission	Volunteers Staff Public	Limit close contact with people that you do not live with. We recommend that people wear face coverings in crowded areas. If you are taking place in a group activity, we recommend taking a Covid test prior to the event. Do not touch your face, eyes or mouth until you are able to wash your hands with soap and water for at least 20 seconds. If you cough or sneeze do this into a tissue and	M/H	Before you take part in Any of the Street Champion activities you must be able to fulfil ALL of the conditions set out below:- You are well and have No symptoms and neither does anyone in your household e.g. loss of taste or smell, a new consistent cough and/or a high temperature of 37.8c or above. Please also report the incident to snowwardens@telford.gov.uk	Coordi nator	On the day		

		<p>dispose of the tissue into an outside bin. Do not share equipment such as gloves or snow shovel. If you feel you are unable to do this activity safely or have any concerns – you should discontinue the task. Wash your hands with soap and water as soon as you get home. Updates will be sent out as guidance changes.</p>					
<p>Infection Control.</p> <p>Coronavirus Dirty water in ditches Faeces Vomit Used condoms Used syringes</p>	<p>Volunteers Staff Public</p>	<p>Do not share equipment such as gloves or shovels.</p> <p>Do not to pick up unidentified and potentially hazardous waste or handle any bio-hazard. Report it</p>	L	<p>Ongoing observations, monitoring and review as necessary.</p> <p>Please also report the incident to snowwardens@telford.gov.uk</p>	Coordinator	On the day	

		<p>via My Telford or calling 01952 384384.</p> <p>Ensure you have a phone to call for help and you are aware of where first aid can be provided.</p> <p>Be aware of personal hygiene and wash hands for at least 20 seconds before eating, drinking or going to the toilet.</p> <p>All cuts/grazes should be covered with surgical tape or waterproof plaster before starting the activity.</p> <p>Suitable clothing and sturdy footwear should be worn, no bare skin exposed.</p>					
Weather Inclement Weather Conditions	Public/Volunteer Cold, frost bite.	<p>Gloves and High Vis vest provided by Telford and Wrekin Council to be worn. Warm, suitable foot wear worn (not provided). Warm clothing, use of layers (not provided).</p>		<p>Ongoing review of present PPE.</p> <p>Make sure volunteers are aware of measures they can take when carrying out clearing snow duties safely. i.e. Carry hot drink in flask if working away from own</p>	HL HL	Ongoing Ongoing	

Adverse walking conditions	Volunteer/Public Slip on ice-trip over.	<p>Snow Warden to seek shelter and rest at regular intervals.</p> <p>Snow Wardens are advised to have a warm drink before undertaking any work, alcoholic drinks should not be drunk before or whilst working.</p>	M	<p>home, make sure mobile phone is fully charged, appropriate PPE and warm clothing underneath.</p>	HL	Ongoing	
		<p>Appropriate footwear to be worn at all times.</p> <p>Snow Wardens to clear small areas at a time, as soon as you have cleared the snow spread salt to give yourself a good surface to stand on.</p> <p>Snow Warden to let someone know where they will be working and what time they will return home.</p>	M	<p>Ongoing review of present PPE.</p>			

		A charged and working mobile phone should always be carried.					
Road Traffic Accident	Volunteer hit by moving vehicle.	<p>Snow Wardens must not work in the road. Stick to clearing footpaths only.</p> <p>Hi Vis to be worn at all times.</p> <p>Volunteers to be aware of moving vehicles at all times.</p> <p>If possible Snow Wardens should work in pairs.</p> <p>Snow Wardens should work in well lit areas if possible.</p>	L				
Lone working	Volunteer/Public Vehicle breakdown Collision Illness Getting lost	<p>Mobile to be taken out whilst working, make sure phone is fully charged</p> <p>Familiarise with route before setting off.</p> <p>Inform someone of the location of where you are working and agree a time you will return.</p>	L			Ongoing	

Manual Handling	Back injury, strains,	<p>Snow Warden not to lift with their back, bend at the knees when lifting.</p> <p>Use a scoop to move smaller amounts of salt.</p> <p>When using the snow shovel only scoop as much snow as you can safely lift.</p> <p>Equipment must be stored safely out of reach of children.</p>	L	Ongoing advice to be given to Snow Wardens when needed.	HL	Ongoing	
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Risk rating system*

SEVERITY			PROBABILITY	
outcome	Example	score	outcome	score
MINOR	Bruising, minor cuts, mild irritation to skin or eyes	1	Unlikely (eg no previous history)	1
SERIOUS	Loss of consciousness , burns, broken bones, injury or condition resulting in 3 or more days absence	2	Possible (eg similar incidents have happened in the past)	2
MAJOR	Permanent disability , major notifiable injury or disease	3	Probable (eg same situations have happened in the past)	3

FATAL	DEATH	5	Highly probable (eg has occurred recently here or in another organisation)	5
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Probability score x Severity score = Risk Rating total

Risk rating total

1-4 low risk
5-10 medium risk
15-25 high risk

****Specialist assessments will be need for:** fire, hazardous substances, significant manual handling tasks, computer workstation users (DSE), nursing or expectant mothers, working at height, noise and use of personal protective equipment.