



Network Management Considerations for Events

Could your event cause congestion?

- How many attendees do you expect at your event and how will they be travelling to the event? Is Traffic Management Signage required for the event to minimise disruption/congestion to the local road network?
- Does your event affect busy roads e.g. High Streets, A & B roads? If so Advanced Warning Signs will be required on site in the weeks building up to the event to warn road users to find alternative routes on that day
- Is the road network available on your proposed event day? Are there any road works taking place on any roads and footpaths needed for your event. Also consider whether there are any roadworks taking place on the surrounding roads that could affect those attending the event or those road users finding alternative routes around the event? A useful website to check on road space availability is one.network which shows all planned roadworks in Telford & Wrekin.

Parking for your event

- Where do you expect attendees to park for the event, will there be event specific car parks?
- Will parking be signposted or marshalled? Will there need to be extra communications both on site and on social media in advance of the event and on the day to advise attendees of where to park?
- Will you be requesting the use of the Ironbridge Park & Ride?
- Will public car parks be affected? Will parking be on third party land, as consultation and approval will be required in advance from land owners?

Pedestrian access

- Is there safe access to and from the event site for pedestrians?

Is a Road Closure(s) required for your event? If yes:

- Are there off-road sites available that could be used for the event instead? If a road closure is required you will need to apply to the Streetworks Team at Telford & Wrekin Council who can review your plans and process the necessary legal paperwork
https://www.telford.gov.uk/info/20481/licences_permits_and_street_works
- How will you maintain a blue route to enable access for emergency services through your road closure?
- Who will be managing the road closure and traffic management signage? Thinking especially about road users who are not local to the area, does a diversion route need to be signed? Please note the Police and Telford & Wrekin Council cannot provide signs for your event. You will need to use an accredited Traffic Management Company for your traffic management signage and they could also provide expertise and operatives to safely manage your road closure and diversion route.
- Do you have enough marshalls/stewards to supervise the whole route and who will be clearly identifiable? Please note marshalls/stewards are not permitted to stop or regulate traffic in anyway without appropriate measures such as signing in place.
- Have all properties affected by road closures been consulted prior to the event to ensure they don't require access to and from their properties during the road closure? E.g. businesses and residents
- Are there any other events that could coincide with your road closures that may need consultation? E.g. weddings, funerals.
- Other than emergency access, how will vehicles not involved in the event be managed to ensure they are not trying to access or are parked within the event area? For vehicles that do require access, how will they be managed to ensure those on foot within the event area are fully protected from vehicles?
- Do your road closures/diversions affect another council's jurisdiction as you will require permission from them as well?