



Telford & Wrekin  
Co-operative Council

Protect, care and invest  
to create a better borough

# West Midlands Children and Families Support Services (CAFSS) Provider Launch Event

13<sup>th</sup> January 2022

10.00am – 11.30am

# Agenda for the Event

- Welcome & Outline of how the event will run.
- Introduction and Strategic Overview – Helen Didlock & Andy Sjurseth
- Overview of Lots & Categories – Mark Davis
- Procurement & Social Value – Sarah Bass
- DBS Checks for CAFSS – David Clark (Cataphract)
- Support for Micro Providers – Mark Ferguson
- How to Apply – Delta – Sharon Smith
- Questions from the Comments.

# West Midlands Children and Families Support Services (CAFSS)

Introduction/strategic overview

Andrew Sjurseth, West Midlands Commissioning Hub Manager

Helen Didlock Commissioning Specialist, Telford & Wrekin Council

WEST MIDLANDS CHILDREN'S SERVICES  
#TeamWest Midlands

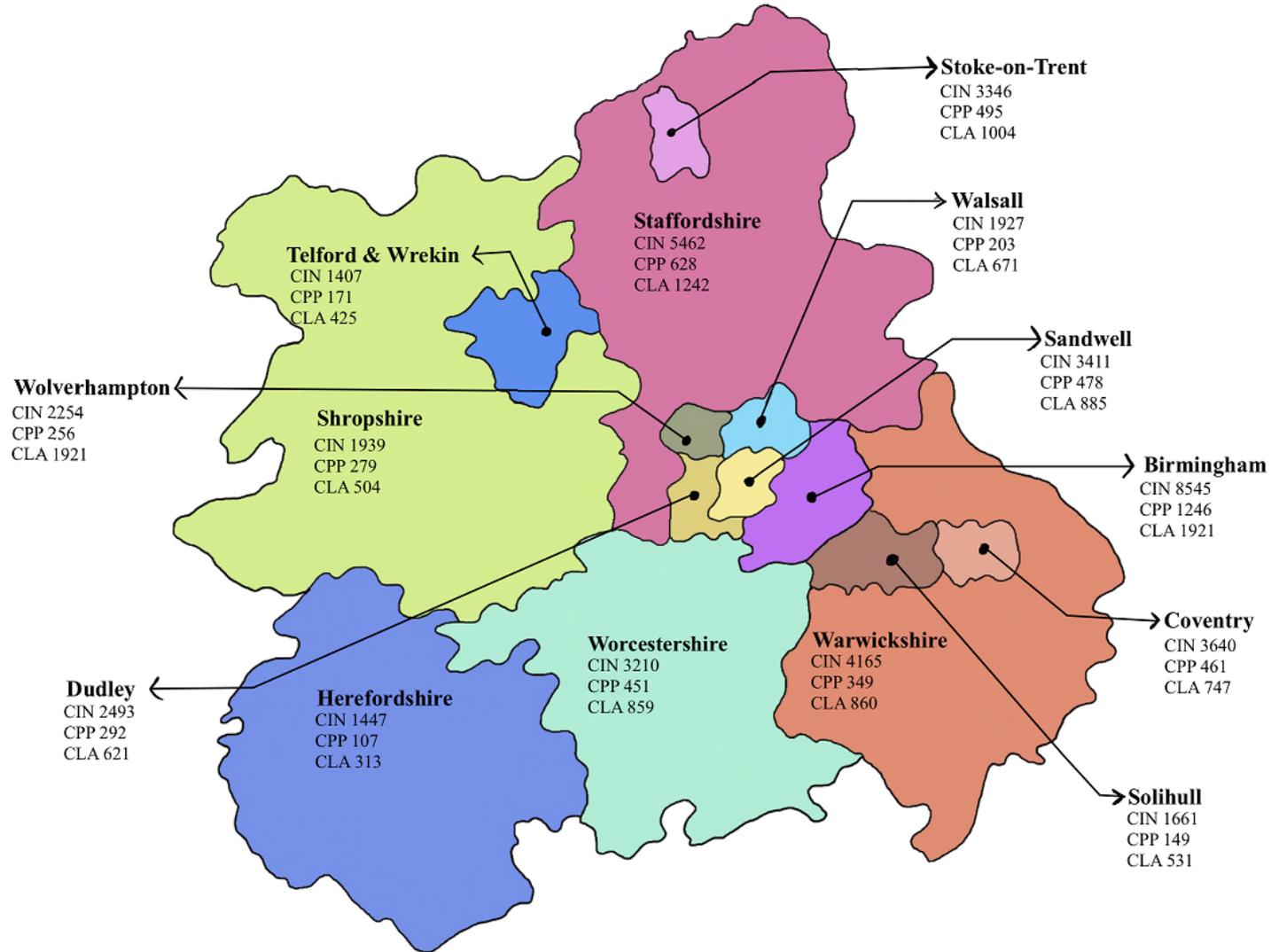


# Background

- Non Accommodation Services Framework – 6 Lots with many providers, on a sub-regional basis.
- All of the Lots have been used regularly.
- Commissioning intelligence gathered regarding the use of the framework.
- Commissioning have captured the growing needs across children in need, child protection, children in care, and care leavers.

# Background: an overview of regional commissioning

- A long history of working together:
  - Existing accommodation frameworks
    - ✓ Fostering
    - ✓ Residential
    - ✓ Supported Accommodation
  - West Midlands Placement Portal
- West Midlands Commissioning Hub providing strategic direction and commissioning capacity for the region
- The CAFSS contract is a natural evolution for the WM



# Vision for CAFSS

- 14 Local Authority area's - clear differences urban/rural, needs difference. Collectively clear demand identified for all Lots.
- As further intelligence gathers – more Lots could be added.
- Not just to be used for children in care - Children and family support to remain safely together, supporting children to step out of care: returning home, step down to fostering, independence, after adoption support
- Children in Care can live in different areas of the West Midlands therefore referrals can come from other LA's/trusts etc..



**Telford & Wrekin**  
Co-operative Council

Protect, care and invest  
to create a better borough

# Overview of Lots and Categories

Presented by - Mark Davis, Commissioning Officer Children & Young  
People

# CAFSS Lots Available for Tender

Specification - Lot 1 – Therapy	Variety of therapeutic interventions for children and young people currently 25 categories
Specification - Lot 2 – Psychological Assessment Specification	For Children/young people and/or parent(s) including cognitive and parental capacity assessments
Specification - Lot 3 – Parent & Child Community Parenting Assessment	Parenting assessments undertaken in the community at parent(s) own home or alternative venues in the community
Specification - Lot 4 – Parent & Child Residential Parenting Assessment	Parenting assessments in residential family centres registered with regulatory body
Specification - Lot 5 – Supervised Contact	To be undertaken at a range of venues within the community eg) LA own venue, Providers venue, community building etc...
Specification - Lot 6 – Family Group Conference	Undertaken in the community to assist families in achieving an agreed family group plan, venue could be LA's, Providers, family home, community building etc...
Specification - Lot 7 – Mediation	Can be between children, adults or a mixture of adult and child.
Specification - Lot 8 – Secure Transport	For the safe/secure transporting of children/young people
Specification - Lot 9 – Occupational Therapy (OT)	For children and young people for assessment, advice/guidance, training etc..
Specification - Lot 10 – Speech and Language Therapy (SALT)	For children and young people for assessment, advice/guidance, training etc...
Specification - Lot 11 – Independent Service (IP)	Independent person to support children/young people whilst in secure accommodation
Specification - Lot 12 – Form F - Prospective Foster Carer Report	Assessment to determine applicants suitability as a foster carer/terms of approval
Specification - Lot 13 – Form C – Connected Person Assessment	Assessment to determine whether a family member/friend or other person connected to the child, suitability of caring for a child
Specification - Lot 14 – Special Guardianship Order (SGO)	Assessment to determine applicants suitability as a Special Guardian
Specification - Lot 15 – SEND Mediation	To clarify issues/settle disagreements for parent/young people considering an Appeal application
Specification - Lot 16 – Return Home Interviews	For Children in care who go missing
Specification - Lot 17 – Positive Behaviour Support	To support a child/young person and/or their family undertaken in family home/community
Specification - Lot 18 – Parental Advocacy	To support Parents during the Public Law Outline process
Specification - Lot 19 – Mentoring	Mentoring sessions for children and young people, advice/guidance on how children and young people can be supported better
Specification – Lot 20 – Positive Activities	Professionally organised/run activities that positively engages children and young people



**Telford & Wrekin**  
Co-operative Council

Protect, care and invest  
to create a better borough

# Procurement

Presented by Sarah Bass - Place Based Commissioning &  
Procurement Lead

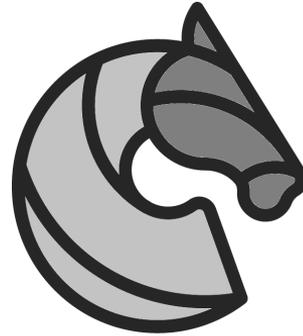
Telford & Wrekin Council

# Procurement

- ❖ Light Touch Regime Services for the purposes of the Public Contracts Regulations 2015 as specified in Schedule 3 of the Regulations (“Regulations”)
- ❖ “pseudo” Dynamic Purchasing System (DPS) to carry out the procurement of Children And Families Support Services
- ❖ The Social Value Act 2012 was introduced to promote organisations and individuals collaborating to maximise a positive impact on communities to create positive changes in economic, social and environmental factors.
- ❖ Telford Approach [social value swap shop](#)

# Cataphract DBS Checks for CAFSS

Presented by  
David Clark



# www.portal.cataphract.co.uk/telforddb

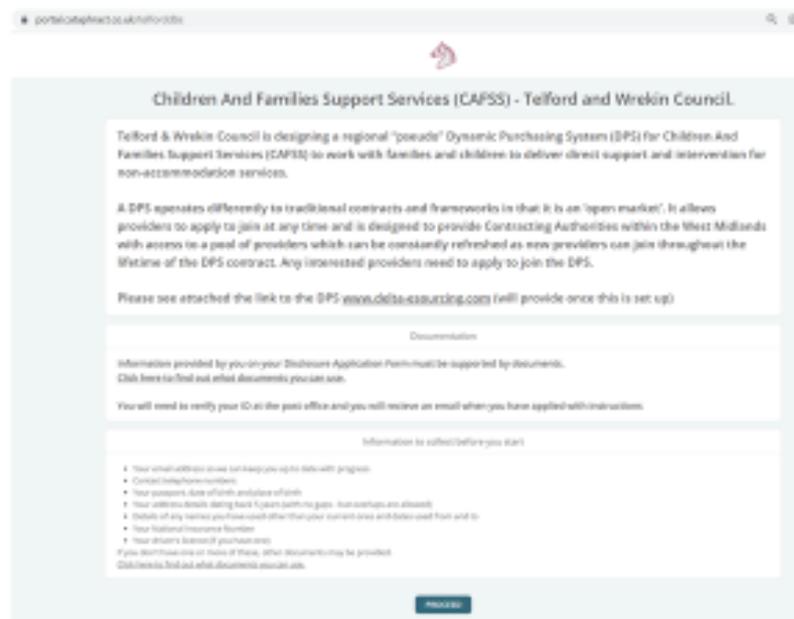
Cataphract have been commissioned to deliver the DBS checks for CAFSS project, which is a West Midlands regional opportunity.

Therefore any provider wishing to apply to CAFSS, can use this service to get a DBS check done.

When you are required to complete a DBS check, please follow the link provided

ALL ID will have to be checked at the Post Office.

[www.cataphract.co.uk](http://www.cataphract.co.uk). Cataphract have been a registered DBS processing partner since 2005 within the UK and Wales and



The screenshot shows a web browser window with the URL [www.cataphract.co.uk/telforddb](http://www.cataphract.co.uk/telforddb). The page title is "Children And Families Support Services (CAFSS) - Telford and Wrekin Council". The main content area contains the following text:

Telford & Wrekin Council is designing a regional "pseudo" Dynamic Purching System (DPS) for Children And Families Support Services (CAFSS) to work with families and children to deliver direct support and intervention for non-accommodation services.

A DPS operates differently to traditional contracts and frameworks in that it is an 'open market'. It allows providers to apply to join at any time and is designed to provide Contracting Authorities within the West Midlands with access to a pool of providers which can be constantly refreshed as new providers can join throughout the lifetime of the DPS contract. Any interested providers need to apply to join the DPS.

Please see attached the link to the DPS [www.dps-to-assuring.com](http://www.dps-to-assuring.com) (will provide once this is set up)

**Documentation**

Information provided by you on your Disclosure Application Form must be supported by documents. [Click here to find out what documents you can use.](#)

You will need to verify your ID at the post office and you will receive an email when you have applied with instructions.

**Information to collect before you start**

- Your what address you can keep you up to date with progress
- Contact telephone numbers
- Your company date of birth evidence of trade
- Your address details during bank system set-up (if you have a company already)
- Details of any other services you have used other than your current one and how you used them and to
- Your National Insurance Number
- Your driver's license if you have one
- Your bank details if you have one

If you don't have one or more of these, other documentation may be provided. [Click here to find out what documents you can use.](#)

At the bottom of the page, there is a blue button labeled "PROCEED".



## DBS Application - Telford & Wrekin Council

Please select the position you are applying for

Position

[LOG](#)

- Please select the position
- Therapist
- Psychologist
- Social Worker
- Child Inclusive Mediator
- Occupational Therapist
- Speech and Language Therapist
- Independent Person Secure Accommodation
- Driver for Children
- Child Passenger Assistant
- Personal Assistant
- Young Persons Mentor
- Positive Activity Coordinator

Please click proceed, then proceed and you will be guided to the roles you have to select.

**NOTE** – each role has been pre set to the specific requirement (Enhanced with Children etc)



POSITION

CONTACT INFO

PERSONAL

BIRTH DETAILS

ADDRESS HISTORY

IDENTIFICATION

DOCUMENTATION

SUBMIT APPLICATION

## Applying for position: Driver for Children

[CHANGE](#)

## Cost of your application

Upon completion of this online application, you will be asked for payment by debit/credit card of £ 47.20 as follows.

The breakdown of your costs for this online application are:

	Amount	VAT	Total
Enhanced Disclosure	£ 40.00		£ 40.00
Administration	£ 6.00	£ 1.20	£ 7.20
<b>Total</b>	<b>£ 46.00</b>	<b>£ 1.20</b>	<b>£ 47.20</b>

You will be informed of the cost of the check, to pay at the end

[NEXT](#)

# Post application process and Support

## 1) ID Verification

There has been a new announcement that we can complete ID Verifications completed through a digital provider. When you have applied, we will offer two options.

- 1) You can attend the Post Office in person to get your ID verified (before 6<sup>th</sup> April)
- 2) After 6<sup>th</sup> April, either in person or through an online digital provider. We will send info on both with the instructions.

When the certificate is completed, you will receive an auto email with the details and the certificate in the post within 5 days.

## 2) Support

Call - 02084464695

Email - [support@cataphract.co.uk](mailto:support@cataphract.co.uk)



**Telford & Wrekin**  
Co-operative Council

Protect, care and invest  
to create a better borough

# Support for Micro Providers

Presented by – Mark Ferguson – Telford & Wrekin Council

<https://livewell.telford.gov.uk/microproviders>

# Who cares



If you answered 'me', then  
'we' would love to talk.

We are looking for people like you to join a growing number of people who work for themselves, providing care and support for those in their community that need it.

Get free information and guidance, access to an expanding market, and support from Telford & Wrekin Council Community Services to set up and sustain your business, including help with start-up costs and networking opportunities.

For more information contact Mark Ferguson by:

Phone: 01952 384279 or 07929 711070

Email: [mark.ferguson@telford.gov.uk](mailto:mark.ferguson@telford.gov.uk)

Or visit: <https://livewell.telford.gov.uk/microprovers>



Protect  
Care and Invest  
to create a  
better borough



# More Details on Micro Providers

<https://livewell.telford.gov.uk/micropviders>



**Telford & Wrekin**  
Co-operative Council

Protect, care and invest  
to create a better borough

# How to Access the Tender Opportunity

Presented by Sharon Smith  
Commissioning & Contracts Officer

Delta E-Sourcing Tool

# Delta E-Sourcing Tool

- Any suppliers looking to register can do so using the following link:
- <https://www.delta-esourcing.com/delta/signup.html?userType=supplier>
- Once registered you can login by going to <https://www.delta-esourcing.com/> and clicking login in the top right corner.



## Welcome to Delta

You can use the links below to manage your responses to Delta opportunities. You can also access a range of resources to support your competitive processes. To help you get started read our helpful [User Guides](#).

### Response Manager



View, manage and track your responses electronically using the Response Manager. Respond using an access code or an invitation to tender.

[View Invites and Responses](#)

### Manage your Account and Add Users



Use this function to view and manage your Delta account details and any groups created within your organisation; you can also invite new users to join your group.

[View Account Details](#)

### Profile Manager



Use Profile Manager to view, edit and publish your organisation's Select Supplier Profile. Buyers can search for profiles and invite suppliers to participate in a tender exercise.

[Edit Select Supplier Profile](#)

### Resources



This area is designed to keep suppliers up to date with developments within the ever-changing procurement marketplace and provides guidance through the complex tendering process.

[View Resources Overview](#)

### Signup to Accredited



Select Accredited is a complete pre-qualification service validating your data in line with government standards ensuring that buyers have access to accurate and up to date information about your business.

[Read More](#)

## Response Manager

### Respond

Please enter an Access Code as per the instructions from the buyer then click 'Submit'.  
You may have received this directly from the buyer or from an advertised contract.

Please note the helpdesk CANNOT provide you with an access code. If you do not have the access code then you must contact the authority directly. If you have the access code and cannot access tender please contact the helpdesk on 0800 923 9236

Access Code 

Submit

### Responses

The table below shows your responses. Click on the name of a response to work on it, ensuring you have submitted it prior to the deadline.

Opportunity 	Opportunity Type 	Submitted 	Submitted Date 	DPS Status  	Closing Date 	Owner 
<a href="#">Document upload</a> <b>Test Org Peter 1</b>	SQ	No	N/A	N/A	07-04-2021 19:00:00	Glen Wardle
<a href="#">100 x Windows 10 licences</a> <b>BIP Solutions</b>	Quick Call	Yes	12-05-2020 10:44:58	N/A	12-05-2020 10:50:00	Glen Wardle
<a href="#">Invitations sent to suppliers</a> <b>BIP Solutions</b>	Tenderbox (ITT)	No	N/A	N/A	28-02-2020 00:00:00	Glen Wardle
<a href="#">Suppliers able to see email addresses of others invited</a> <b>BIP Solutions</b>	Quick Call	No	N/A	N/A	27-02-2020 00:00:00	Glen Wardle
<a href="#">Test</a> <b>BIP Solutions</b>	Tenderbox (ITT)	Yes	21-02-2020 10:56:13	N/A	21-02-2020 11:00:00	Glen Wardle
<a href="#">100 windows 10 pro licenses</a> <b>BIP Solutions</b>	Quick Call	Yes	06-02-2020 11:13:32	N/A	06-02-2020 11:30:00	Glen Wardle

7 items found, displaying all items.

## ❖ Delta Continued...

- ❖ The Supplier Response Manager is what providers will see when going to response manager. The response manager page is where all of the suppliers tenders and invites will be.
- ❖ Each opportunity run through Delta has a unique tender access code.
- ❖ **VAG3N866K5**

# Next Steps & Key Dates

- **Head to Delta to registered for supplier account (if you do not already have one).**
  - **Tender to be published 31<sup>st</sup> January 2022**
  - **Service commencement 30<sup>th</sup> May 2022**
- **Term – 4 Years with option to extend (open to apply at any time)**
- **Lead Council will evaluate applications as soon as possible but this will be as a minimum every 3 months during first year and every 6 months in subsequent years.**



**Telford & Wrekin**  
Co-operative Council

Protect, care and invest  
to create a better borough

THANK YOU FOR ATTENDING THIS  
EVENT