



## Special Needs Information.

## Outreach Activities

A copy of this page should be completed for anyone attending Arthog Outreach with Special Needs (this includes health and behavioural/emotional issues) and should be returned to Arthog along with the Group Lists, in advance of your visit.

For more information or advice contact Arthog Outreach on;

01952 387378 or by email [outreach@arthog.co.uk](mailto:outreach@arthog.co.uk)

If a person has health or behavioural issues but in the group leaders opinion will be able to participate in activities as normal, then completing **Section 2** of this form is all that we require. However, if the person has health issues which present barriers to participation, make participation problematic, or will be exposed to higher levels of risk as a consequence of their involvement, then you must complete **Section 1** and provide us with more detailed information.

Information from the questionnaire will enable us to assess risk and plan an appropriate programme.

### **1. For individuals with health issues for whom participation is expected to cause problems or create higher risk:**

Name of person: ..... School/Group: .....

Name of school contact: ..... Phone no: .....

**Action:** Complete 'Complex Needs' form and inform Arthog Outreach well in advance.

### **2. For individuals for whom participation at Arthog is not expected to cause problems or create higher risk:**

Name of person: ..... School/Group: .....

Name of school contact: ..... Phone no: .....

**Action:** Please complete the following:

**Medical condition:** *eg. Diabetes, epilepsy, ADHD, autism/ Asperger's, dyspraxia, severe asthma or allergy, recent injury/illness*

*Symptoms and likelihood or occurrence: eg fainting, fitting, anaphylactic shock*

*Medication/treatment/emergency procedure:*

**Behavioural/emotional/social issues.** *Please summarise what is known for this child especially any issues which may affect their or other people's safety or well-being eg. violent, volatile, unpredictable, difficulty following instructions, poor safety awareness, limited social skills, easily upset, inappropriate behaviour, likely to run away, recent bereavement*

#### Privacy Statement:

Telford and Wrekin are collecting this personal data to enable you/your child to benefit from their Outdoor Education Service at Arthog Outreach, and in the case of an emergency to protect the vital interests of you/your child.

Telford and Wrekin Council will not share any personal data collected with any other external organisation unless required/permitted to do so by law.

For further details please view the Privacy Page on the Council's website; [www.telford.gov.uk](http://www.telford.gov.uk)